

North Peace Rod & Gun Club
PO Box 6435
Fort St. John, BC
V1J 4H8

GENERAL MEETING

Date: November 28, 2011

Called to order at 7:00 pm, adjourned at 9:15 pm.

Attendance: Attached

Guests:

Chair: CT

Secretary: Vicki Nielsen

CT Worth chaired the meeting and thanked those attending for their time. There were 14 directors and members signed in for the meeting

Review of October 24, 2011 Minutes:

CT asked if there were any changes to the minutes of the October 24, 2011 General meeting. It was moved by Dave Bonar and seconded by Doug Gulevich that the minutes be adopted as circulated. MOTION PASSED.

Old Business Arising from Previous Meetings:

Membership Cards and Reader:

Update Nov. 28/11: On-going

They will report further at the next meeting.

1. *Action Item: Provide a progress report at next meeting January 30, 2012.*

Purchasing of Land Adjacent to Range:

Update Nov. 28/11: On-going

Guy Lahaye reported that he had left voice messages for the land owner to please contact him to determine if he was interested in selling the right of way and some additional property. Guy Lahaye to continue on this project with Rich Peterson

2. *Action Item: Guy Lahaye and Rich Peterson to work further on this project and provide an update at next meeting Jan.20, 2012*

Clubhouse, Grounds and Office:

Update Nov. 28/11: Dave Bonar reported that he had talked to the secretary of the 2011 Oilman's Trapshoot and determined that there were no funds forthcoming from the Oilmen ear marked for grounds improvement. Gerry Paille reported he had been in contact with the Past Chairman of the Oilman's Trapshoot Francis Andal. Francis reported that of the monies allotted and spent approx. 3 years ago. \$2200 had been spent for hydro seeding, \$1400 spent for gravel, with approx.. \$1,00 still remaining if required.

Dave Bonar to report at Nov 28, 2011 meeting Landscaping to be reviewed at spring 2012 meeting
ITEM COMPLETED.

Pistol IDPA:

Update Nov. 28/11: Wes has not forwarded information for posting.

Wes Belland requested that a link be added to our site for the IDPA. Wes also requested that a Pistol Site be added to our Web-Site.

3. *Action Item: Wes to send information to Gerry Paille to post on the web*

Communication:

After a general discussion on the website, it was suggested that up dated pictures should be taken and uploaded onto the website for the club. Pictures of the downstairs range, outdoor big bore, outdoor pistol, trap, skeet and sporting clays, as well as the kitchen and clubhouse should be taken.

Update: Nov. 28/11 –Guy advises pictures of indoor range, kitchen and clubhouse have been taken and posted by Gerry on the web page. *ITEM COMPLETED*

Get someone from Environment to update us on what is happening in the local office as they have shut the upstairs office for public enquiries and you now go through Frontcounter BC for information. Scott Fraser has also now left the ministry. We need to know how they are going to staff the local office.

Jim Little has talked to Nick Baccante to determine his schedule and has requested a Special Meeting for the Club **on December 5 2011** if possible, at which time Chris Addison could also attend, and if he is available Conrad. Jim to e-mail a list of questions to be asked, members to send items to Jim prior to Wed. Oct 26/11

Update: Nov. 28/11: Jim has set up a meeting on December 5, 2011. *ITEM COMPLETED*

1. Hiring a Book Keeper

Doug Gulevich and Steve Hewitt reported that they had talked to Dezarai Carter, an accounting student who works at BackCountry if she would be interested in doing the books for the club. Dezarai had agreed to the position, and has read the report of duties as supplied by Joanne Wallace the previous book keeper. Steve estimated that approximate 10 hours a week would be the commitment for a book keeper. A discussion followed. It was moved by Steve Hewitt that the Club hire Dezarai as a Treasure/Book Keeper at a rate of \$18.00 per hour. At the end of 6 months the job description and wages would be reviewed. Position to start immediately, so Dezarai can train with Joanne who is leaving the position in March 2012. Motion was seconded by Dave Bonar. **MOTION PASSED.** The question was asked if the club would have to purchase a laptop for the treasurer to use. It was suggested by Vicki that perhaps the donated laptop being used by the trap club could be used. Darren Thiel advised that if the club did not mind, Dezarai could use one of the computers at Back Country, which would be the better options.

ITEM COMPLETE

2. Sub-Committee for Care Taker Hour Options

CT asked those present who would like to strike a sub-committee to look at different options for a care taker and present their findings to the club for decision. Rick Ekkel, Guy Lahaye and Steve Hewitt agreed to work together to prepare different options to present to the club. This item is time sensitive, and a solution must be found by spring.

MOVED TO CLOSED MEETING UNDER NEW BUSINESS.

3. Nomination Committee 2012

Doug Gulevich reported he would not be able to assist with the process as so many of the executive would be leaving.

4. *Action Item: CT to phone Doug for further discussions. Provide a progress report at next meeting January 30, 2012.*

4. Ice fishing Derby in Conjunction with High on Ice Festival

Doug Gulevich reported that there would be no conflict between the club and the BCWF in holding an Ice Fishing Derby, as it would be sponsored by the City of FSJ not the club.

ITEM COMPLETED

NEW BUSINESS:

DIRECTOR REPORTS

Archery:

CT reported that Archery was open, but not many are showing up. He will continue to open the club on Monday and Wednesday nights from 7-p pm

Trap:

Dave Bonar reported

- He is looking into pricing between the 2 manufactures of clays at this time as we have experienced a large number of broken clays when ordering from Caldwell in the recent past.
- Dave requested that if Skeet would like to order targets, to let him know, as he would most likely be ordering clays in March/April 2012.
- Dave requested that anyone wanting to shoot trap in the cold weather request that heaters be turned on 24 hours prior to coming to the range to shoot.

Trap Maintenance:

Mike Nielsen reported that after the Oilman's trap shoot, repairs will be conducted to house #4, and #3. Funds promised for this from the FSJ Oilman's have been confirmed and received by the club, he will look into ordering the required parts.

Rod:

Nothing to report

Big Bore:

No one to report

Pistol IDPA:

No one to report

Special Events:

Big Buck Night scoring is Sunday Nov. 27/11 and Thurs. Dec 1/11, with the banquet to be Saturday Dec 3, 2011.

Kid's Night – Scheduled for January 30, 2012 at the clubhouse. Al and Aaron would be looking after this year.

The 2012 Fundraiser is being held February 25, 2012 at the Pomeroy Hotel.

Grounds & Building

Lights and heaters have been updated/repared in the clubhouse and the indoor range.

Indoor Pistol Range:

Guy LaHaye reported that 3-6 people were turning out on Tuesday and Thursday nights to use the indoor range. Guy also reported that if no one had shown up by 7:45 pm, then he would leave.

5. *Action Item: Gerry Paille to post on the website that for Pistol and Archery nights, members must be at the range prior to 7:45 pm, or the range would be closed.*

Sporting Clays and Skeet:

Machines have been stowed for the winter. Darren Thiel advised that if speciality clays from White Flyer were required to be ordered they could be ordered through Backcountry when they placed their order and no freight would be charged.

BCWF Management:

Gerry reported that the website is up and running. Comments and feedback for proposed regulation changes, changes in allocation, can be forwarded at <http://a100.gov.bc.ca/pub/ahte>.

NEW BUSINESS from AGENDA

Problem Wildlife:

Steve Hewitt reported that he had been approached by Dave Middleton to determine if the club again was sponsoring a Problem Wildlife Hunt in 2012. After discussion it was determined that \$1500 had been allotted for this hunt in the approved budget. Steve will advise Mr. Middleton that the club would again sponsor prizes.

BC Wildlife Federation Lottery Ticket Sponsor Request:

The club has received a request to purchase BC Wildlife Federation Lottery Tickets. In past the club has supplied \$1000 for this purpose. This year's budget did not cover this expenditure. Upon looking at the budget it was determined that \$1000 had been allotted as a donation for their fundraiser at convention time. It was moved by Jim Little that the convention donation be reduced to \$500 and that \$500 be used to purchase Lottery Ticket. Motion was seconded by Mike Nielsen, MOTION PASSED.

Set Up a Meeting with the Local MP and the Club:

Bob Zimmer is available to meet with the club on Jan 23, 2011. This meeting has to be changed to Jan 25/11.

Canadian Environmental Assessment Agency Participant Funding Program- BC Hydro Site C:

A request for the NPR&G Club to request funding from the above agency was made via e-mail by Brian Churchill, and received just before tonight's meeting. The deadline for application is December 7, 2011. After discussion it was determined that due to the time constraints, Darren Thiel, Jim Little and Gerry Paille would review the proposal and email their findings to the club directors so that the directors could then determine how the club should proceed with regards to the application request.

6. Darren/Jim/Gerry to email their findings and proposal of action to the directors.

There being no further general business, meeting was closed. Al Phillippe was asked to remove himself from the meeting.

Sub-Committee Proposal for Care Taker Hours:

On behalf of the Sub-Committee which consisted of Guy Lahaye, Rick Ekkel, and Steve Hewitt, Steve Hewitt presented the findings and proposal of the Committee with regards to Range Hours and Care Taker hours that the club currently faces. It was determined that:

- There is a need for an onsite caretaker for both safety and security reasons
- The range must open no earlier than 9:00 am and close no later than 9:00 pm
- The range peak season for use is July-October
- Peak hours of use are early afternoon to early evening
- The caretaker is responsible for the operation and safety of the range unless someone takes over the responsibility (i.e. temporary range master)
- We cannot reasonably expect more than 40 hours of work unless we consider paying overtime or "banking" time
- We need to consider proper vacation time and statutory holidays as part of the compensation package

- If we want to keep the range open for more than 40 hours a week, it will require hiring more than one caretaker OR require a member to volunteer to take responsibility for the range outside the caretaker's standard work window

3 Proposals were put forward and thoroughly discussed by those members present. Proposal #1 was deemed to be the most satisfactory:

Proposal 1: (1 – Fulltime caretaker)

- **Range Open (40 hrs):** Monday, Thursday, & Friday (12pm-8pm) or (11am-7pm) and Saturdays & Sundays (9am-5pm)
- **Range Closed:** Tuesdays & Wednesdays
 - o NOTE: it was felt these hours corresponded with current peak activity at the range and therefore should be most appealing to majority of current users.
- **Statutory Holiday Closures:** Range will be closed on all Statutory holidays except during the part of the peak season (July-September, i.e. range will remain open Canada Day, BC Day, and Labour Day). These days will be given as days in lieu of the Christmas season closure. Propose to close the range from December 24-January 1.
- Caretaker will receive 2 weeks paid vacation plus receive the Christmas Season closure as paid time off. The caretaker must give 3 month notice when requesting time off and may not take more than one week vacation during peak season (July-October).
- The range can stay open outside of the standard 40 hours as long as a Club Director of Executive take responsibility for opening or closing the range and locking the gate behind them.
- Out of respect of giving the onsite caretaker at least one day of rest from the noise and activity at the range, there will be no "afterhours" activity permitted at the range on Wednesdays.
- If the caretaker's presence is required outside of standard range hours, overtime pay would be applicable, unless the caretaker is willing to volunteer his or her time.
- As this is a volunteer organization, it is expected that a certain amount of extra-curricular time is assumed to be volunteer time (e.g. Fundraiser, club meetings, special events, etc.) and this should be reviewed and understood by the caretaker as part of their contract requirements.

It was moved by Jim Little that there be a limit placed on the over- time hours allowed and that Option #1 be adopted by the club as it was presented EFFECTIVE January 2, 2012. Motion was seconded by Darren Thiel. MOTION PASSED UNANIMOUSLY.

7. *Action Item: Gerry Paille post new hours of operation on the website.*

There being no further business:

Motion to Adjourn 8:15 pm

Moved by Doug Gulevich, seconded by Guy Lahaye, MOTION PASSED

Distribution of Minutes:

Current Directors and Executive

ACTION ITEMS
North Peace Rod & Gun Club General Meeting
November 28, 2011

Item	Description	Responsibility
	<u>Action Items Carried Forward from Past Meetings</u>	
1.	Membership and Card Reader: <i>Provide a progress report at next meeting January 30, 2012.</i>	D. Thiel, D. Gulevich
2.	Purchase of Adjacent Land: Guy Lahaye and Rich Peterson <i>Provide a progress report at next meeting January 30, 2012.</i>	Guy Lahaye Rich Peterson
3.	Wes to send Pistol and IDPA information to Gerry Paille to post on the web. <i>Provide a progress report at next meeting January 30, 2012.</i>	Wes Belland Gerry Paille
4.	Nomination Committee: <i>CT to phone Doug for further discussions. Provide a progress report at next</i>	CT, Doug
5.	<i>Pistol & Archery Nights: Gerry Paille to post on the website that for Pistol and Archery nights, members must be at the range prior to 7:45 pm, or the range would be closed.</i>	Gerry Paille
	<u>Action Items for New Business:</u>	
6.	Canadian Environmental Assessment Agency Participant Funding Program- BC Hydro Site C: Darren/Jim/Gerry to email their findings and proposal of action to the directors.	Darren,Jim Gerry
7.	Care Taker Hours/Options – <i>Post new hours of operation on the website</i>	Gerry Paille